# **School of Health and Rehabilitation Sciences**

### Thesis Review Milestone Checklist

### (for theses that requires no oral examination)

**Please attach this checklist to the document you send to the members of your milestone committee.**

## Candidate details

|  |  |
| --- | --- |
| **Full name and student number** |  |
| **HDR commencement date** |  |
| **Program** | MPhil [ ]  / PhD [ ]  |
| **Study load** | Full-time [ ]  / Part-time [ ]  |
| **Location** | Internal [ ]  / Remote [ ]  |
| **Status** |  |
| **Current scholarship/s and expiry date/s** |  |
| **Principal advisor** |   |
| **Associate advisor/s** |  |
| **Independent panel member** |  |
| **Chair** |  |
| **Extensions available for this milestone** | 0 [ ]  / 1 [ ]  / 2 [ ]  |

## Thesis review checklist

|  |  |
| --- | --- |
| 1. I have sent my milestone document to the Chair, Independent Panel Member, Supervisory Team, and the HLO on the following date:
 | [date here] |
| 1. I have attached slides for the presentation/s I have presented since my Mid-Candidature Review and provided details in the Research Output & Achievements section below.
 | Yes [ ]  / No [ ]  |
| 1. I have included all necessary components in my milestone document as per the Thesis Review Document table below.
 | Yes [ ]  / No [ ]  |
| 1. I have checked my document via [iThenticate](https://web.library.uq.edu.au/library-services/it/learnuq-blackboard-help/ithenticate) and shared the report with the Chair, Independent Panel Member, Principal Advisor, and HLO.
 | Yes [ ]  / No [ ]  |
| 1. I have read the policy [4.60.08 Higher Degree by Research Examination](https://ppl.app.uq.edu.au/content/4.60.08-higher-degree-research-examination).
 | Yes [ ]  / No [ ]  |
| 1. I have read the [My.UQ/My Thesis](https://my.uq.edu.au/information-and-services/higher-degree-research/my-thesis/1-thesis-preparation) information on preparation, submission, examination and award of degree.
 |  Yes [ ]  / No [ ]  |
| 1. My advisor has discussed with me the [nomination of at least 3 thesis examiners](https://my.uq.edu.au/node/1707/7#7) including any conflicts of interests.
 | Yes [ ]  / No [ ]  |

## Research output and achievements

Please reference any output you have submitted/published/presented (including other achievements, such as funding you have applied for/obtained) since commencement of your candidature and their status/outcome:

1. [start list here]

## Thesis Review Document

Please include the following components in your milestone document:

|  |  |
| --- | --- |
| **Component** | **Page Numbers** |
| 1. Examples of new written material not included in previous milestones:
	1. One or more examples of written material that may include manuscripts for publication, published journal papers or draft thesis chapters.
	2. (optional) Other written material such as extended conference abstracts, grant applications, applications for ethical approval, other written reports.
 |  |
| 1. Updated research plan (including design, methods, proposed analysis, and a statement about the status of ethical clearance).
 |  |
| 1. Updated thesis outline as per the Thesis Document table below, identifying any planned publications to be included.
 |  |
| 1. Updated project/thesis timeline (including milestone due dates and scholarship expiry dates).
 |  |
| 1. Updated resources required for research project (e.g., skills and techniques, professional development, costs associated with equipment, etc.).
 |  |
| 1. Updated [budget](https://shrs.uq.edu.au/research/research-centres-and-units/hdr-student-information) (as per Confirmation document) approved by your Principal Advisor.
 |  |
| 1. An updated statement concerning career plans and outline of strategy to meet this goal (e.g. publication of papers, attendance at conferences to meet potential post-doc collaborators, etc.).
 |  |

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## Thesis Document

In the table below, please summarise the progress of your thesis document, and indicate what of the following has been submitted to the panel:

|  |  |  |  |
| --- | --- | --- | --- |
| **Chapter No. & Title** | **% Data Collection Complete** | **% Data Analysis Complete** | **% Draft Completed** |
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