## SHRS Milestone Checklist –

## Thesis Review

***Please attach this checklist along with your milestone attainment form to the document you send to the members of your milestone committee.***

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| --- | --- | --- | --- | --- |
| Name |  | | Student No. |  |
| Commencement |  | | Program | MPhil  PhD |
| Principal Advisor/s |  | | | |
| Associate Advisor/s |  | | | |
| Independent Panel Member |  | | | |
| Chair |  | | | |
| I have sent my milestone document to the Chair, Independent Panel Member, Supervisory Team and [HDR Admin](mailto:rhdadmin.shrs@uq.edu.au) | | | | Date: |
| Since confirmation, I have completed or am scheduled for a formal oral presentation at a School forum or national or international conference | | | | YES  NO |
| Details of the presentation | |  | | |
| I have included all necessary components in my milestone document | | | | YES  NO |
| I have checked my document in [iThenticate](https://www.elearning.uq.edu.au/content/ithenticate) and forwarded the report to my Chair, Principal Advisor and [HDR Admin](mailto:rhdadmin.shrs@uq.edu.au) | | | | YES  NO |
| I have created a [UQRDM](https://rdm.uq.edu.au/) account to store and manage data for the duration of my project and beyond. | | | | RDM Short Name  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

## Progress since confirmation of candidature:

## Since confirmation, I have completed or am scheduled for a formal oral presentation at a school forum or national or international conference. Please specify, including the date of presentation/s:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

## I have published or submitted for publication the following publications since the beginning of my candidature: (please indicate whether the publication is published/in press/submitted and the date)

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## Please include the following components in this milestone document:

|  |  |
| --- | --- |
| Component | Page/s |
| 1. a. One or more examples of written material that may include manuscripts for publication, published journal papers or draft thesis chapters.   b. (optional) Other written material such as extended conference abstracts, grant applications, applications for ethical approval, other written reports. |  |
| 1. Revised thesis outline - indicating what has been submitted to the Panel and what has yet to be done. |  |
| 1. Revised timetable to completion |  |
| 1. Resources required for research project/s (skills and techniques, professional development, costs associated with equipment, etc) |  |
| 1. Updated budget |  |
| 1. PPTs and feedback from my oral presentation if available |  |
| 1. Statement concerning career plans and outline of strategy to meet this goal (e.g. publication of papers, attendance at conferences to meet potential post-doc collaborators, etc). |  |

## In the table below, please summarise the progress of your thesis:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Thesis chapter | Study Title | Progress of data collection eg ethics obtained, complete, 50% complete, | Progress of data analysis eg X interviews analysed | Status |
| ***1*** | ***Introduction*** | ***Not applicable*** | ***Not Applicable*** | ***Draft is 50% complete*** |
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