

How to Text on an iPhone

This guide was created by the **Aphasia Tech Hub**.

Have more **questions** or would like a **personal consult** with a member of our team?

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About this guide

This **guide** is about **texting** on an **iPhone**.

iOS is the **operating system** for **iPhone**.

Accessibility features make your phone easier to use.

To **use** this **guide** you must **have** a **smart phone**.

Your **smart phone** must **use** the **iOS operating system**.

This **guide** has a **glossary**.

The **meaning** of **some words** is in the **glossary**.

The **glossary** is at the **end** of this **guide**.

Symbols

Common symbols in this guide:

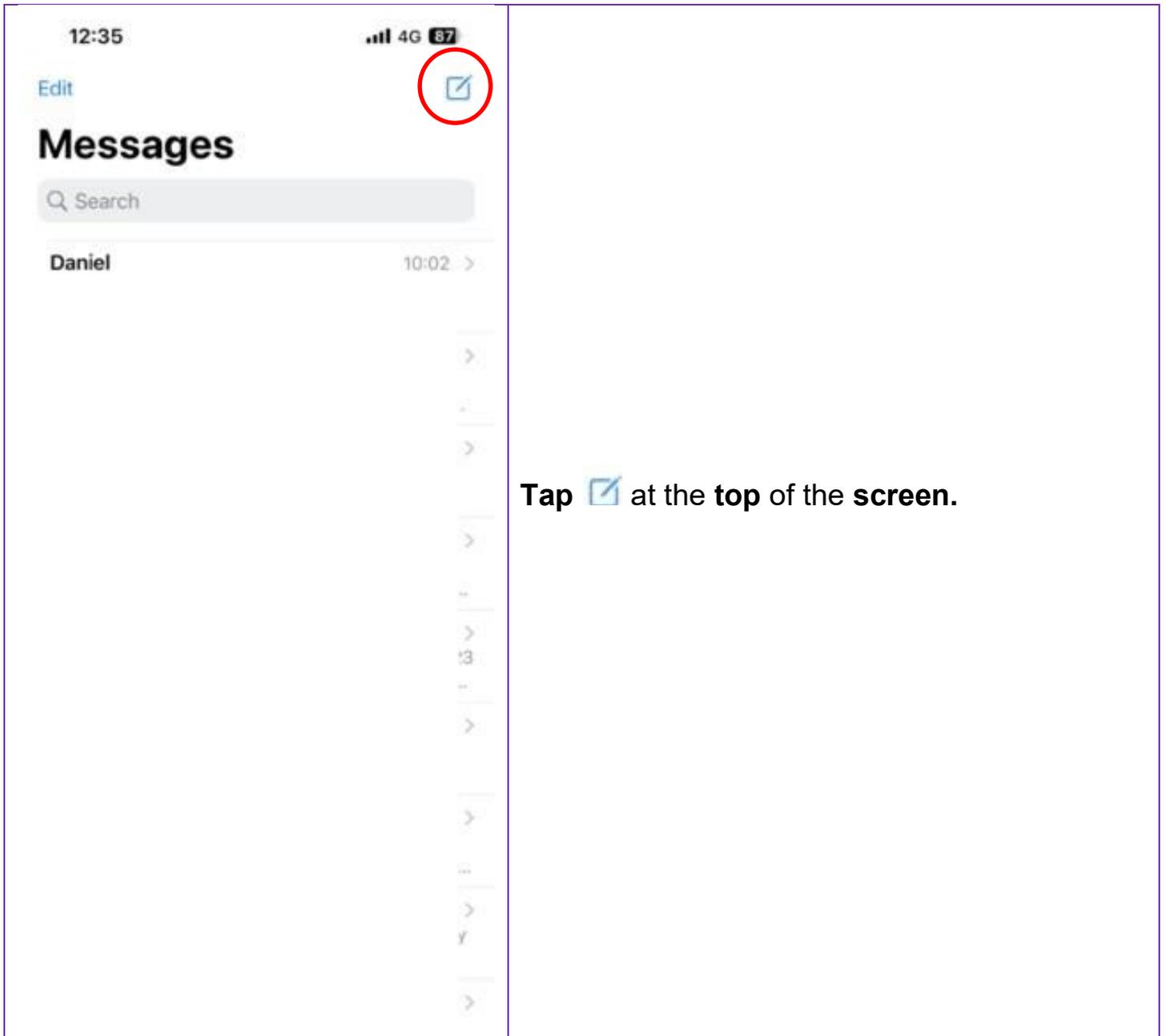
	Tap or look here
	Hold finger down here

Create a new text

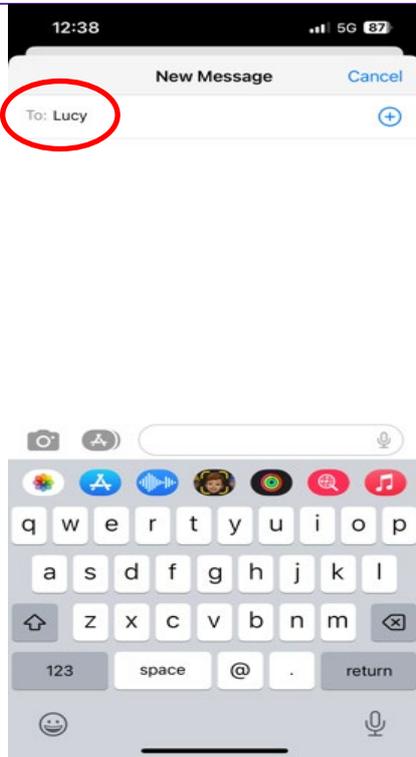


The screenshot shows an iPhone home screen with a black background. The time is 12:33, and the battery is at 88%. The dock at the bottom contains four icons: Messages (circled in red), Phone, Mail (with a red badge showing 745), and Google. The Messages icon is a green speech bubble with a white outline.

Tap .

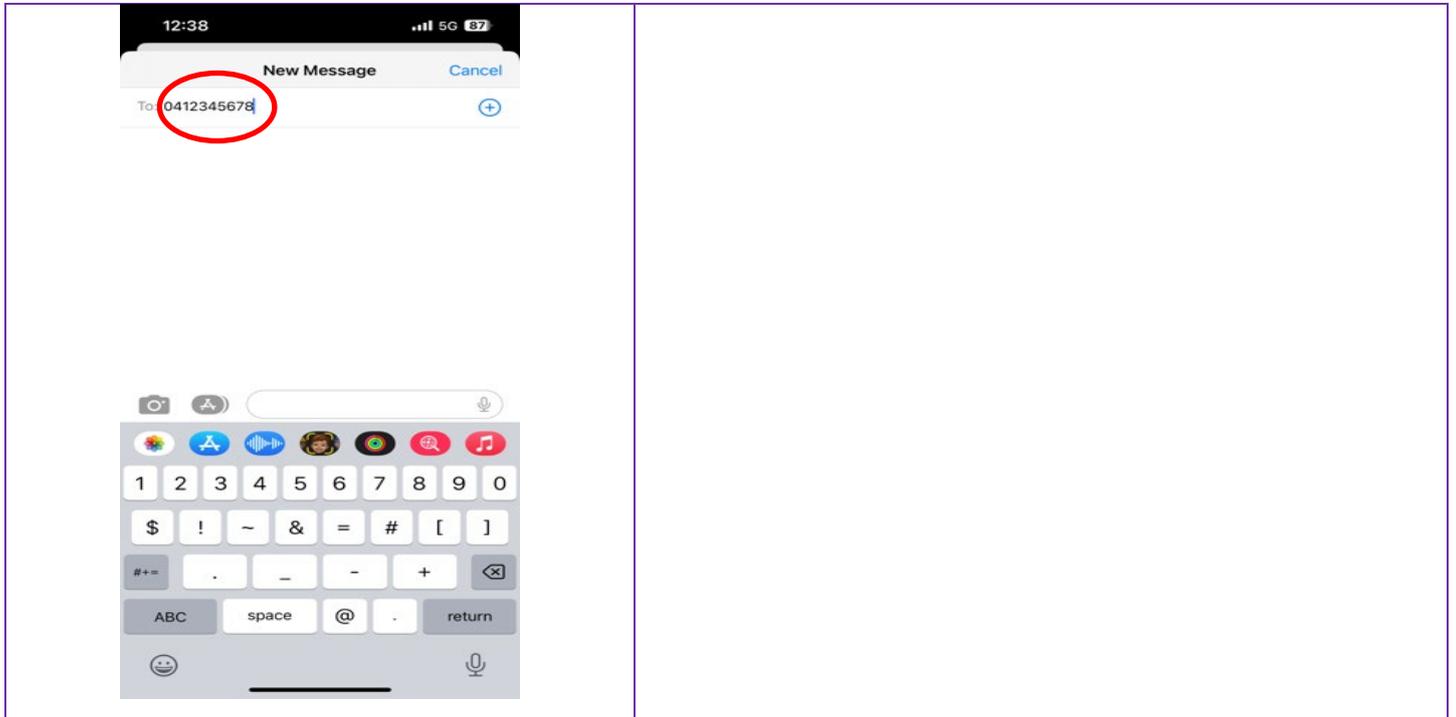


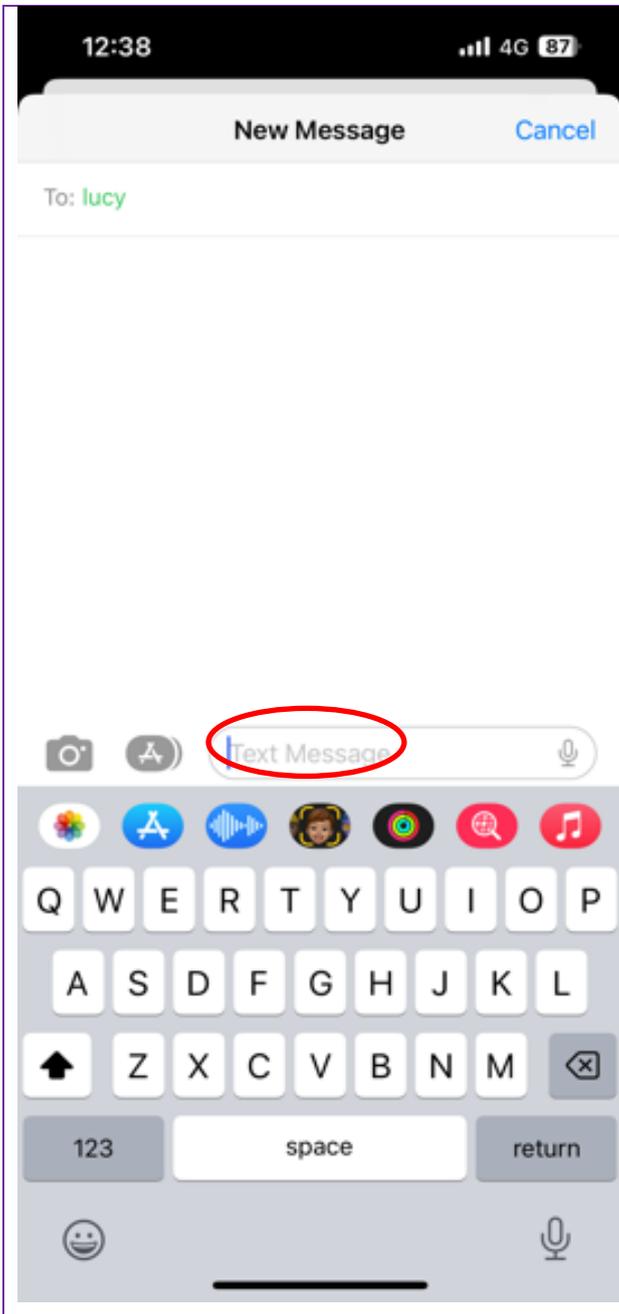
Tap  at the **top** of the **screen**.



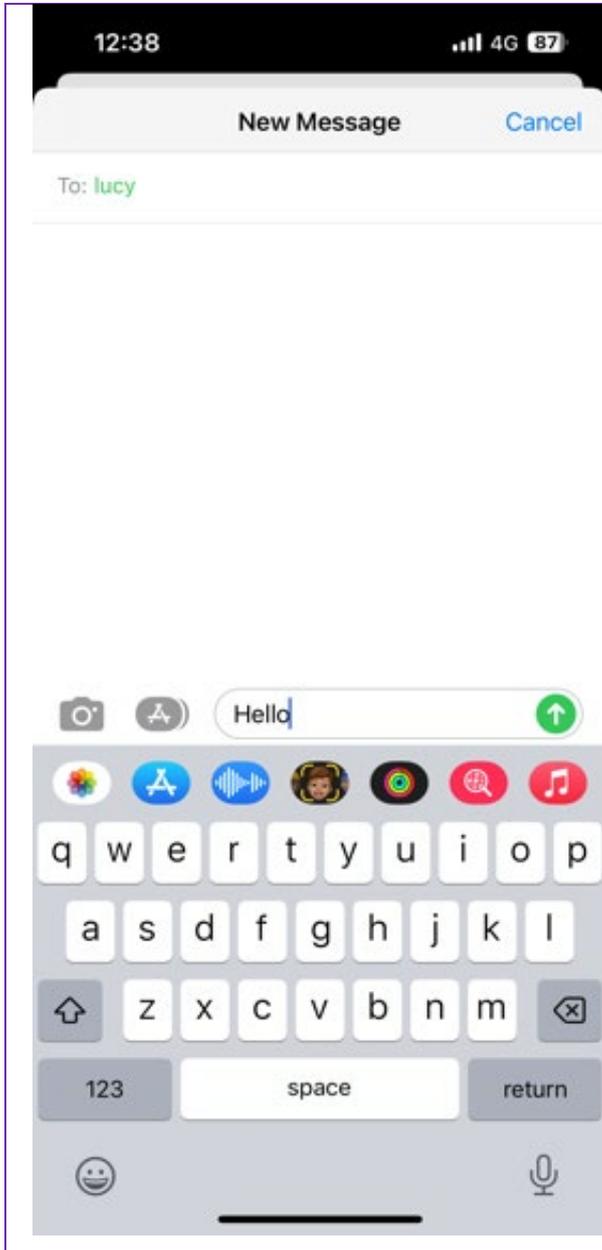
Enter the person you want to text. This can be:

- A **phone number**
- An existing **contact**

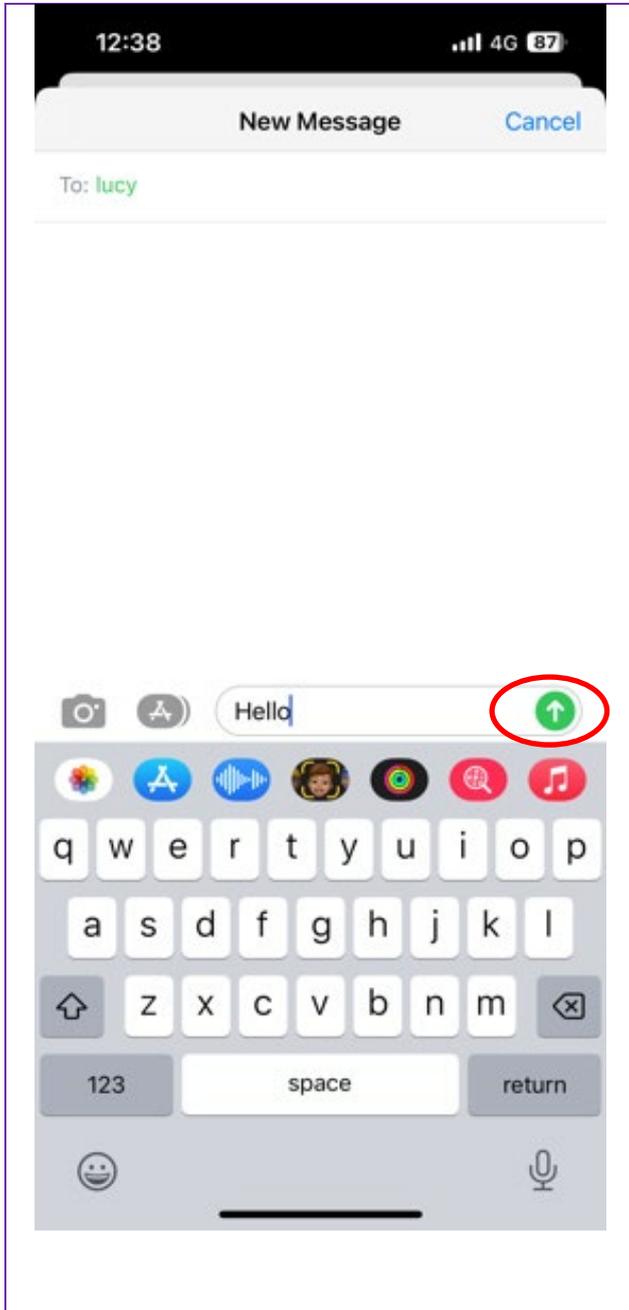




Tap the message field.

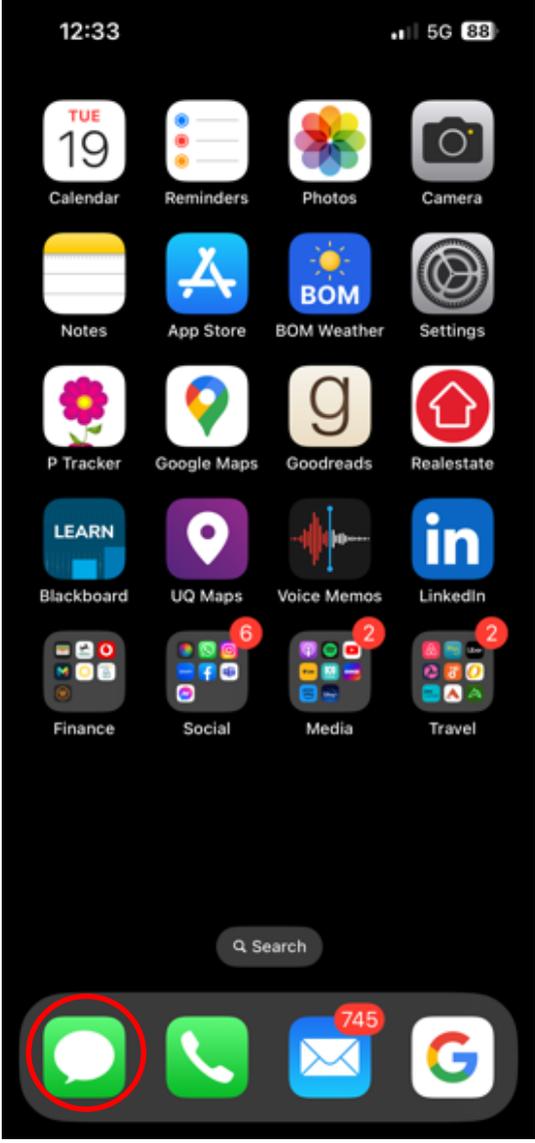


Type your message.



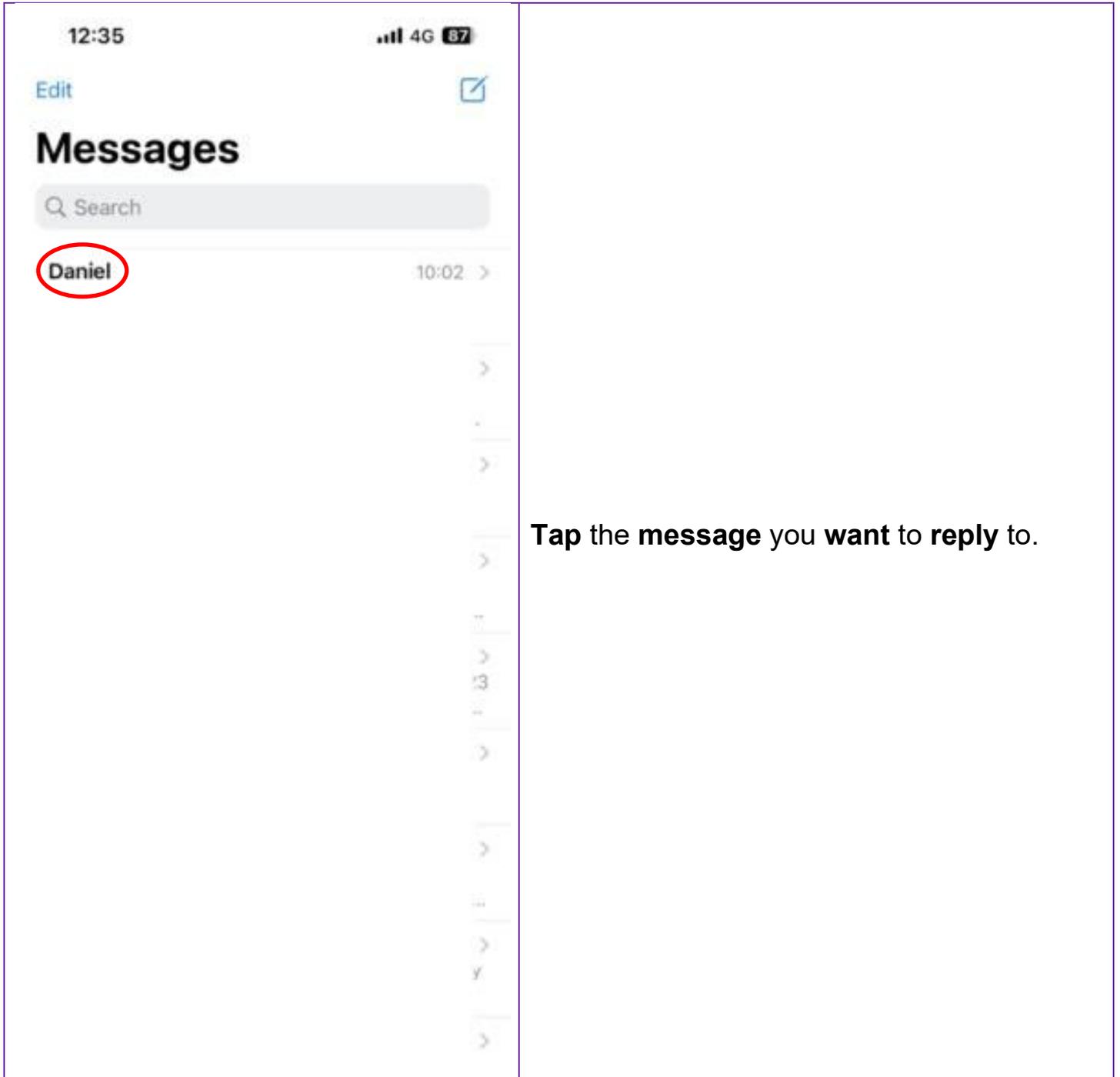
Tap  to **send your message.**

Reply to a text



The screenshot shows an iPhone home screen with a black background. The status bar at the top displays the time 12:33, 5G signal strength, and 88% battery. The home screen is populated with various app icons arranged in a grid. The dock at the bottom contains four icons: Messages (circled in red), Phone, Mail (with a red notification badge showing '745'), and Google. The Messages icon is a green square with a white speech bubble.

Tap .



12:35 4G 87

Edit

Messages

Search

Daniel 10:02 >

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Y

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Tap the message you want to reply to.



Tap the message field.

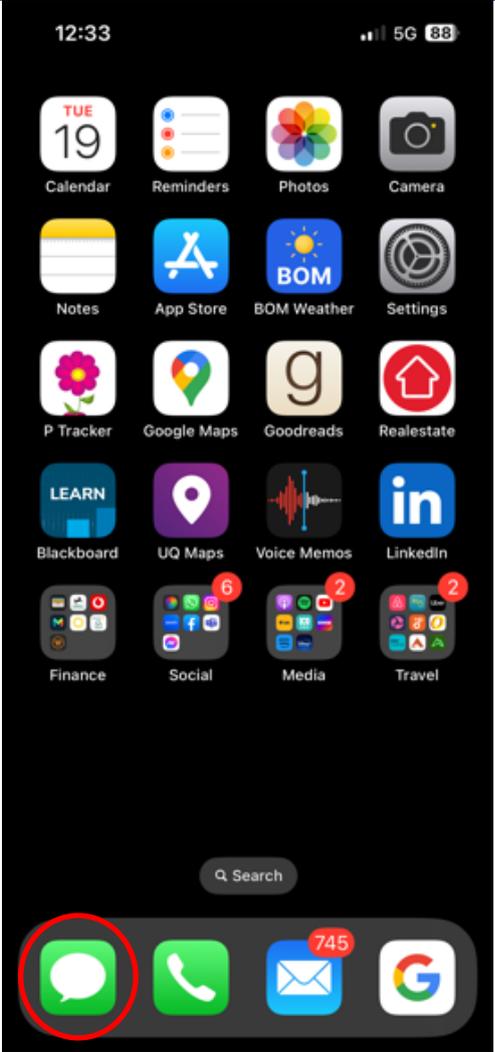


Type your message.



Tap  to **send your message.**

Send a picture



The image shows a screenshot of an iPhone home screen. The status bar at the top displays the time 12:33, 5G signal strength, and 88% battery. The home screen contains several app icons: Calendar (TUE 19), Reminders, Photos, Camera, Notes, App Store, BOM Weather, Settings, P Tracker, Google Maps, Goodreads, Realestate, Blackboard (LEARN), UQ Maps, Voice Memos, LinkedIn, Finance, Social (with a red notification badge '6'), Media (with a red notification badge '2'), and Travel (with a red notification badge '2'). A search bar is located at the bottom of the screen. The dock at the very bottom contains four icons: Messages (circled in red), Phone, Mail (with a red notification badge '745'), and Google.

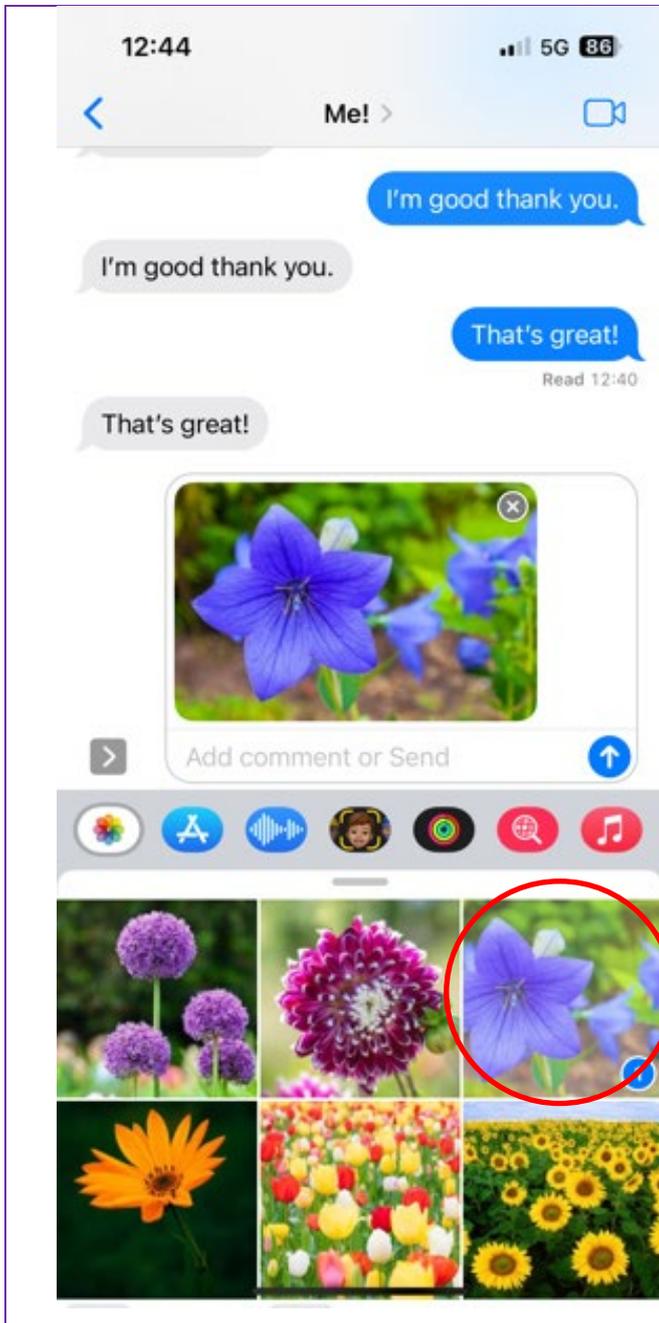
Tap 



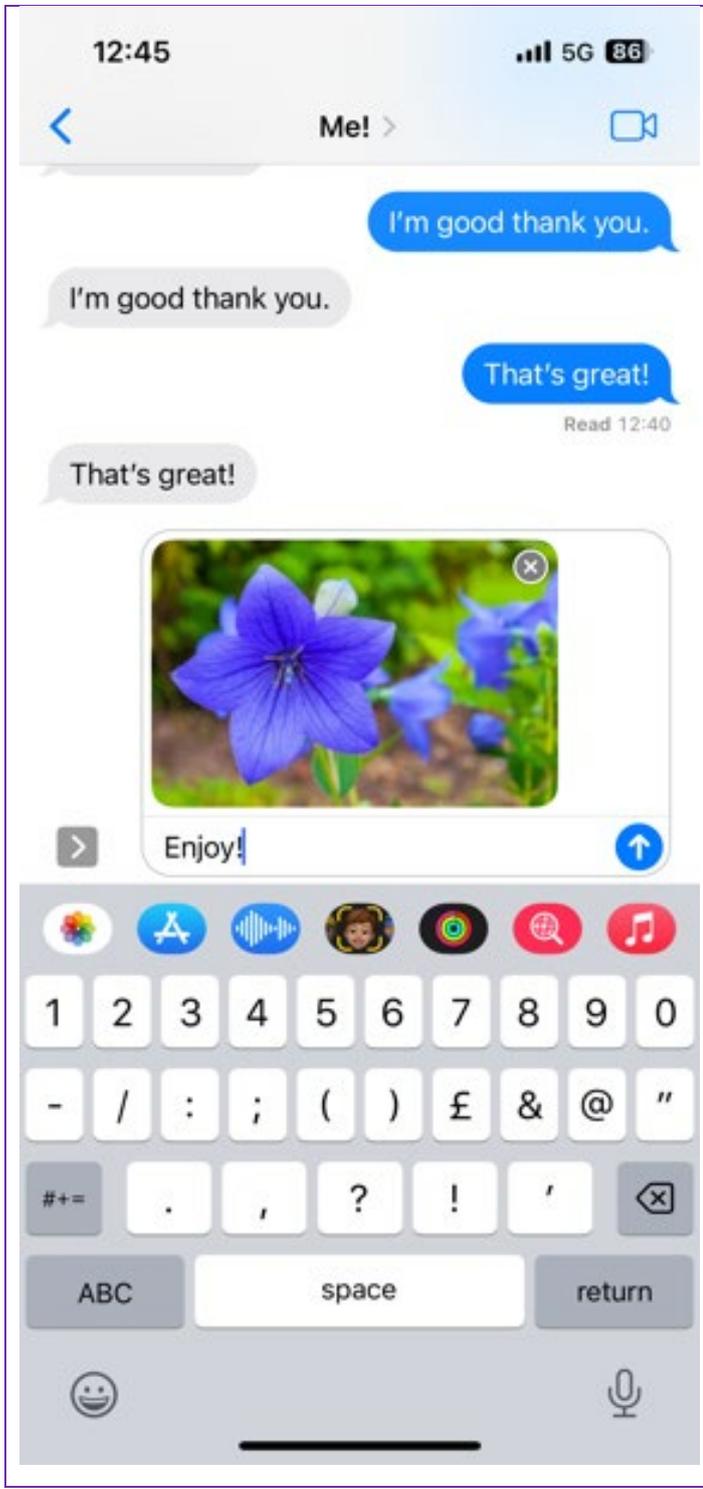
Tap the picture icon



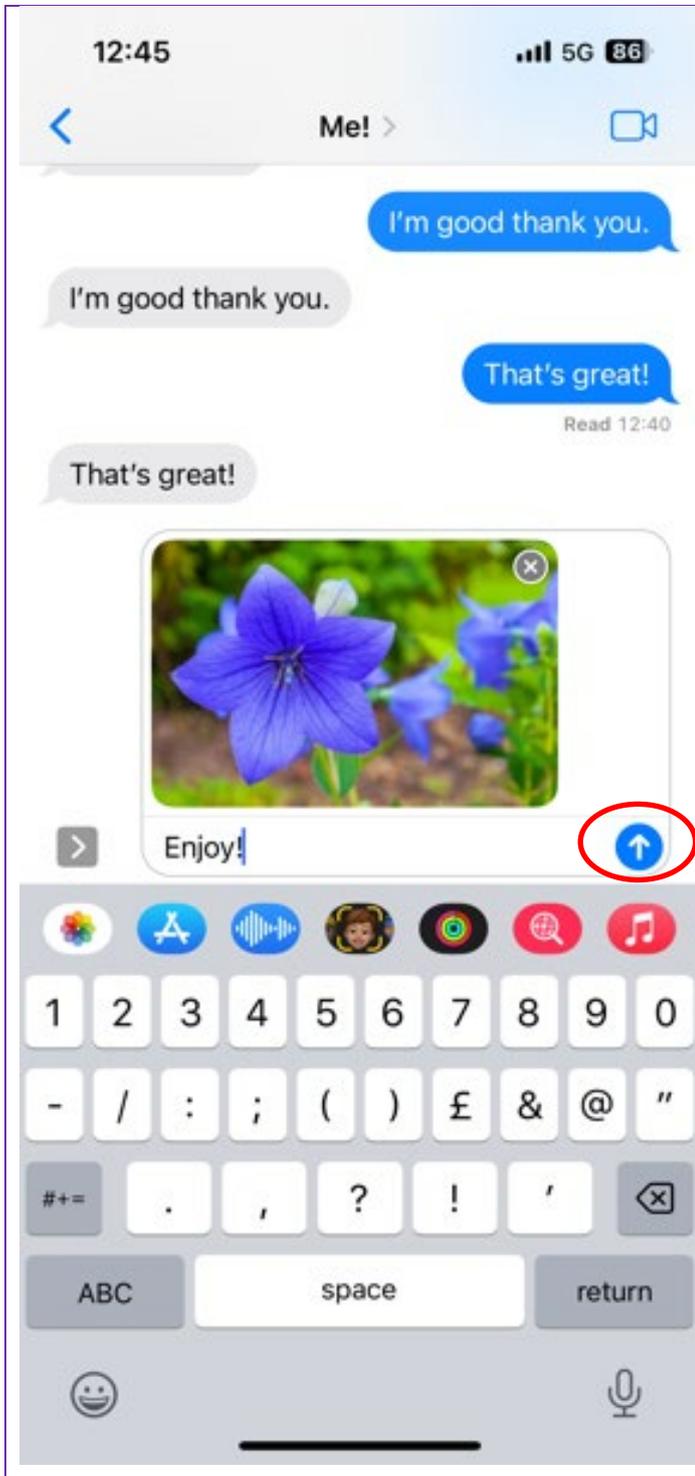
Choose the picture you want to send.



Tap all pictures you want to send.

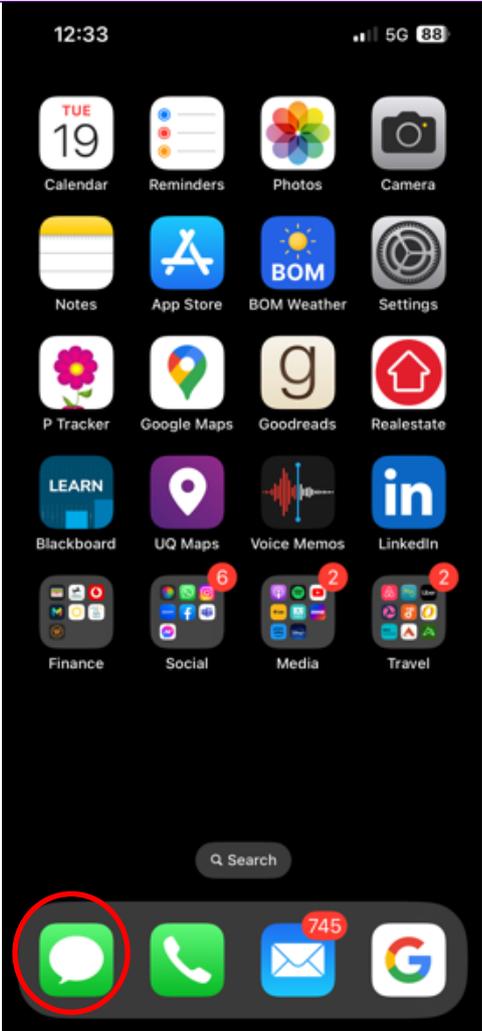


Type your message if you want to.



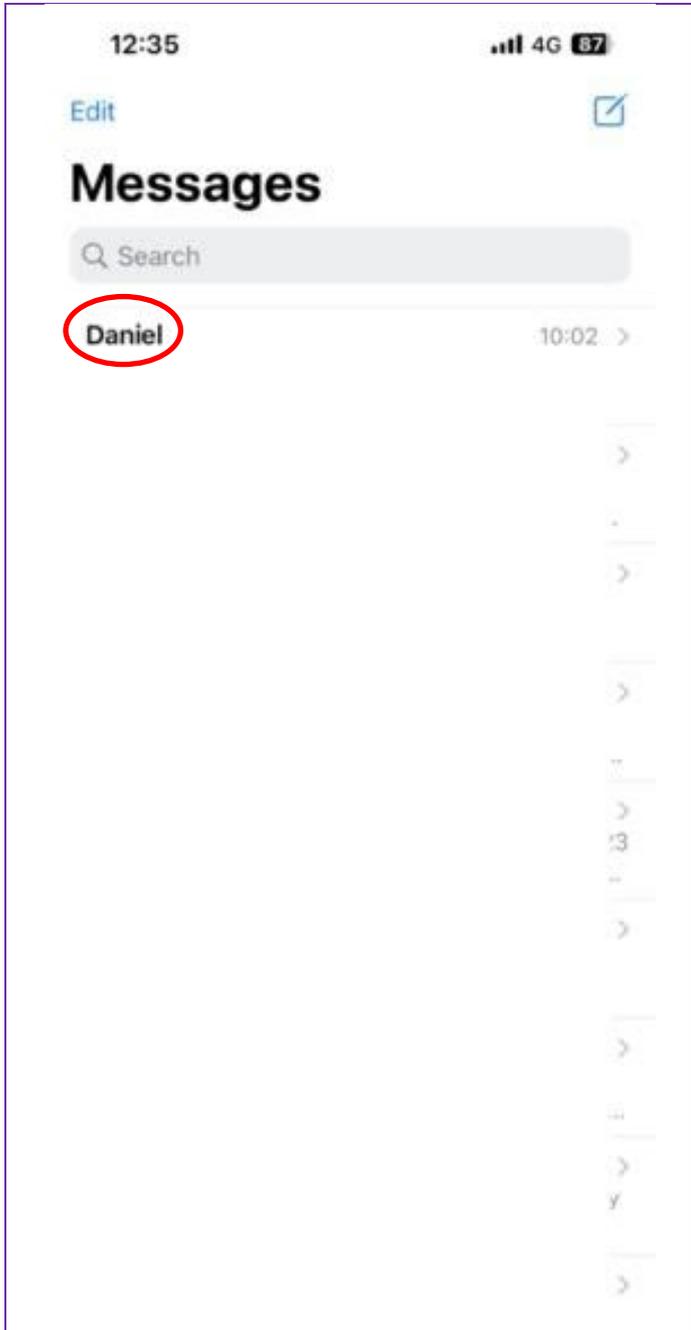
Tap  to send your message.

Delete a text



The screenshot shows an iPhone home screen with various app icons. The Messages app icon, located in the dock at the bottom left, is circled in red. The dock also contains icons for Phone, Mail (with a red notification badge showing '745'), and Google. The home screen background is black, and the status bar at the top shows the time as 12:33, 5G signal, and 88% battery.

Tap 



12:35 4G 87

Edit

Messages

Search

Daniel 10:02 >

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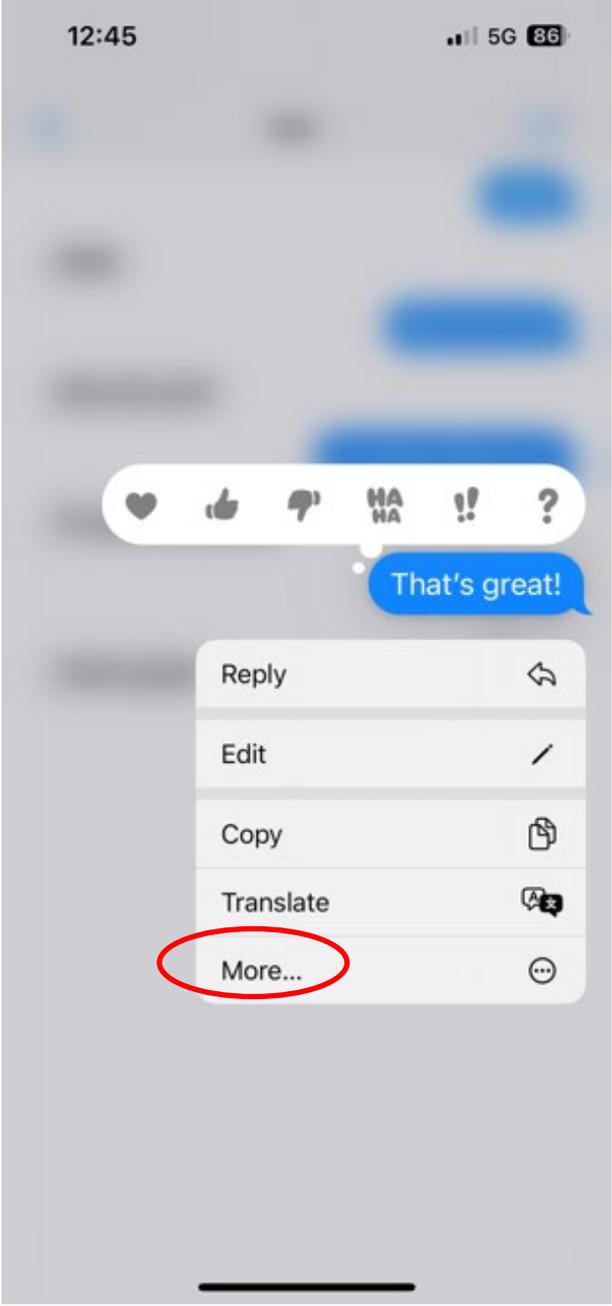
Y

>

Tap on the message you want to use.



Press and hold the text message you want to delete.

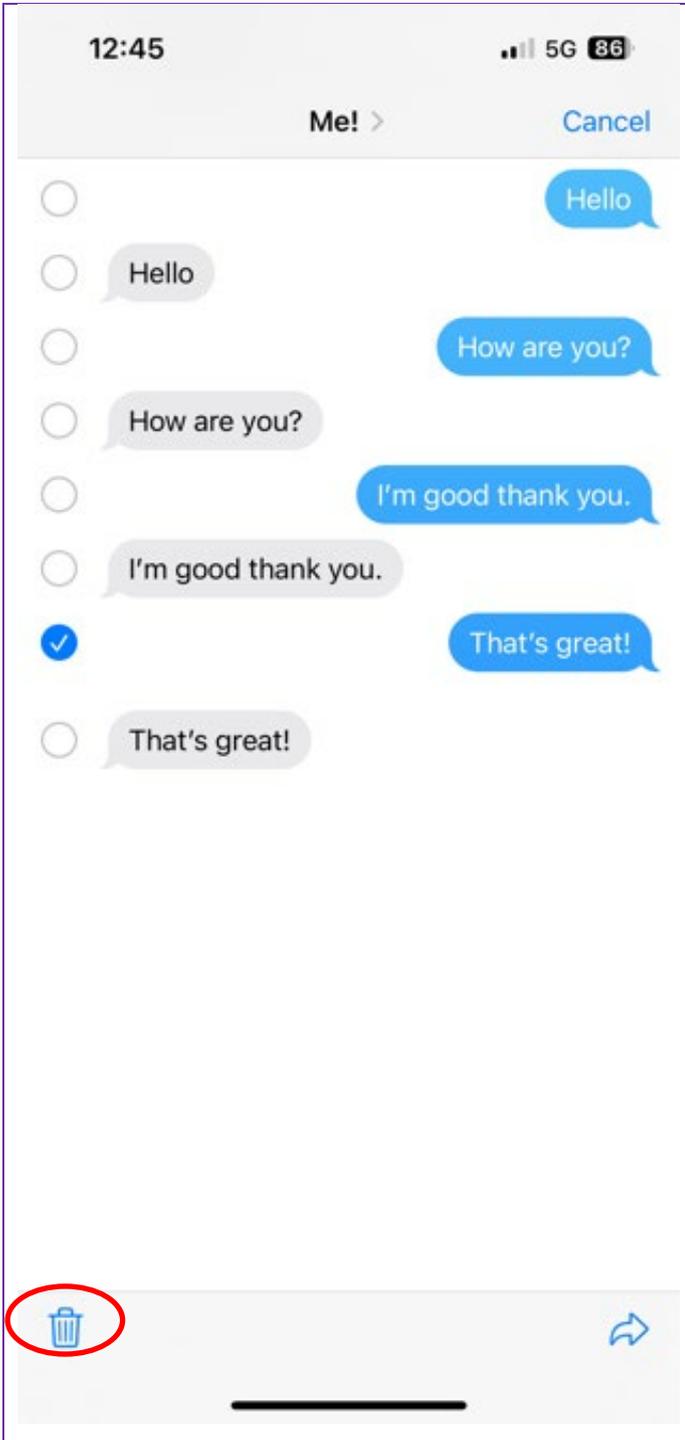


12:45 5G 86

That's great!

- Reply
- Edit
- Copy
- Translate
- More...**

Tap More...



12:45 5G 86%

Me! > Cancel

○ Hello

○ Hello

○ How are you?

○ How are you?

○ I'm good thank you.

○ I'm good thank you.

✓ That's great!

○ That's great!

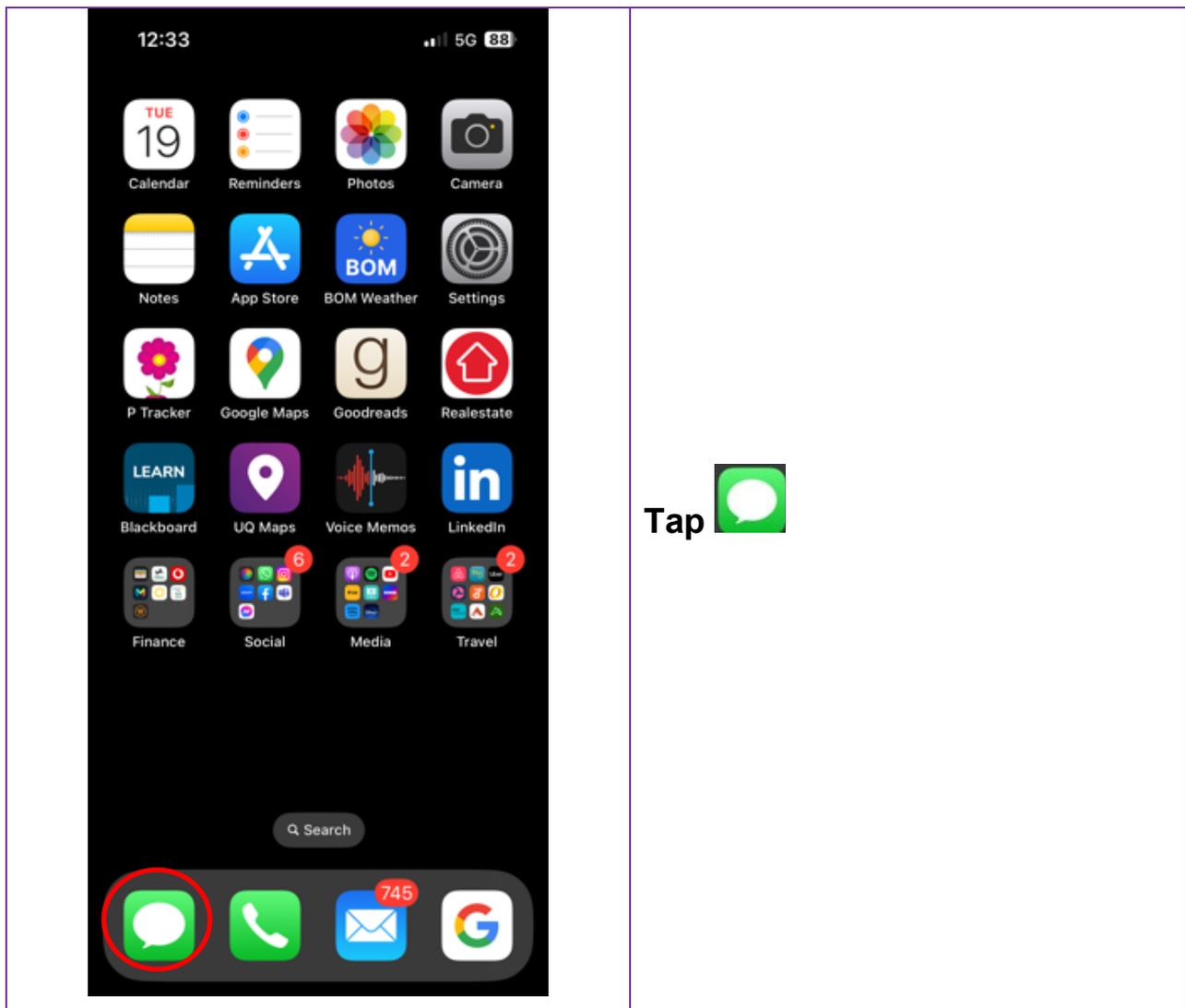
Tap 



Tap Delete Message

Send an emoji





Tap the message field.



Tap the  at the **bottom** of the **screen**.

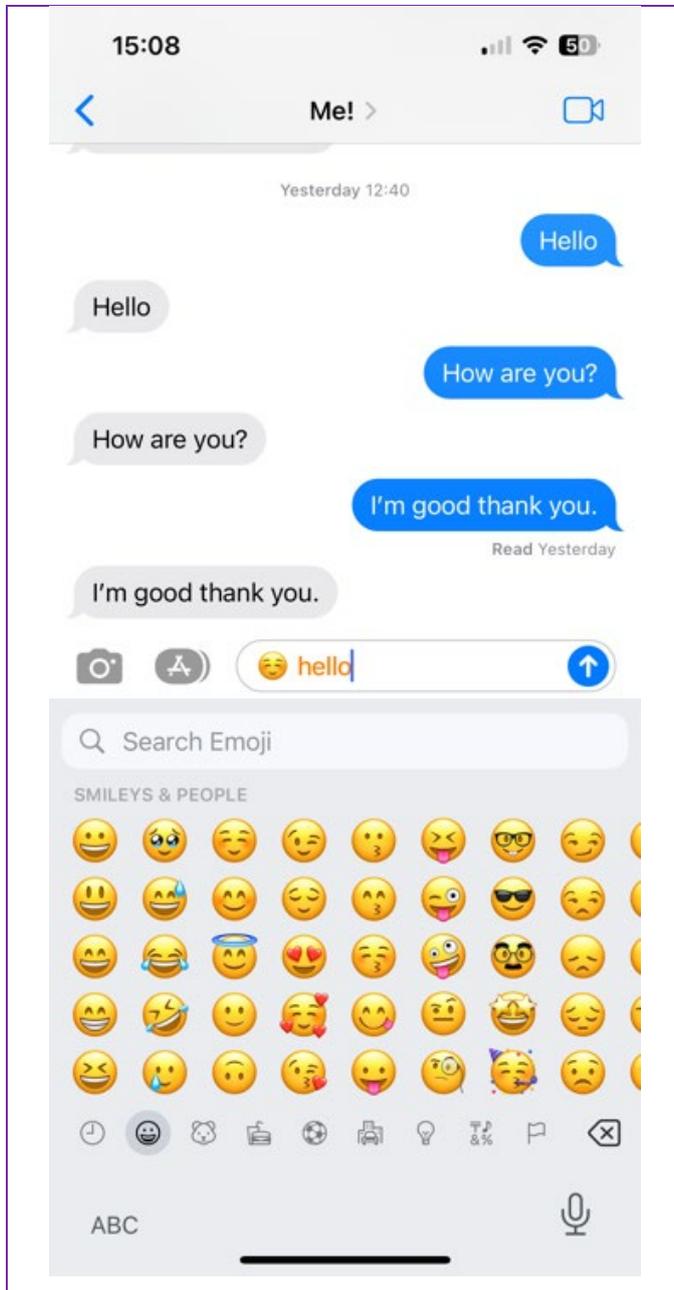


Choose the emoji you want.

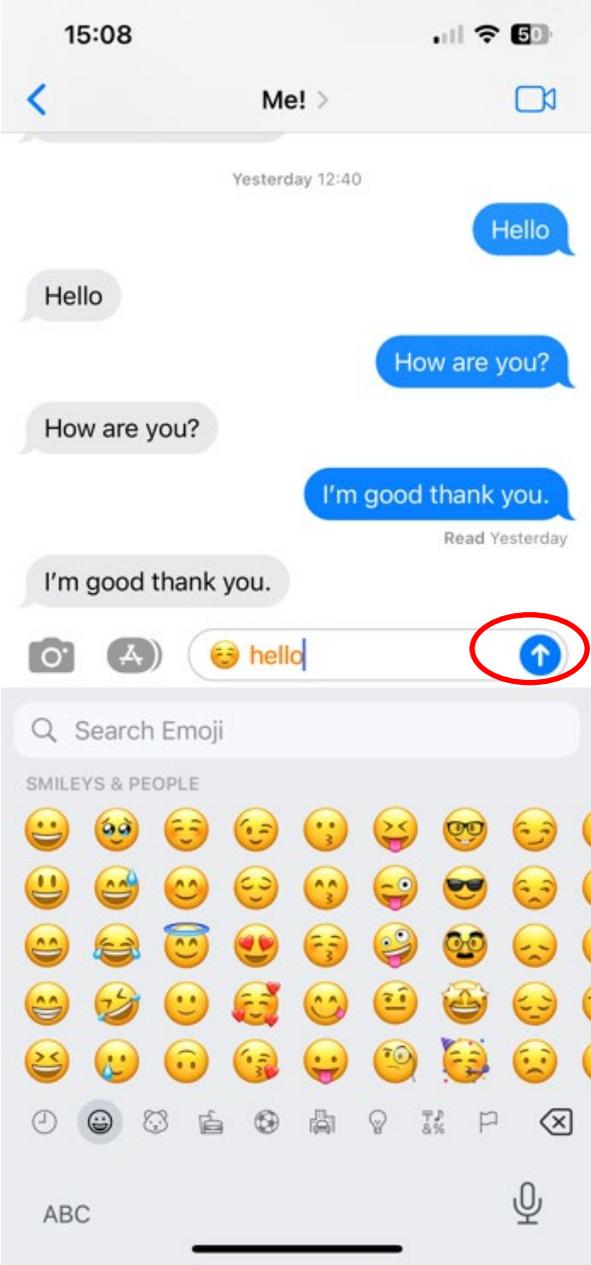
- **Scroll across the screen to see more emojis.**



Tap the emoji you want.



Type your message if you want to.



15:08

Me! >

Yesterday 12:40

Hello

Hello

How are you?

How are you?

I'm good thank you.

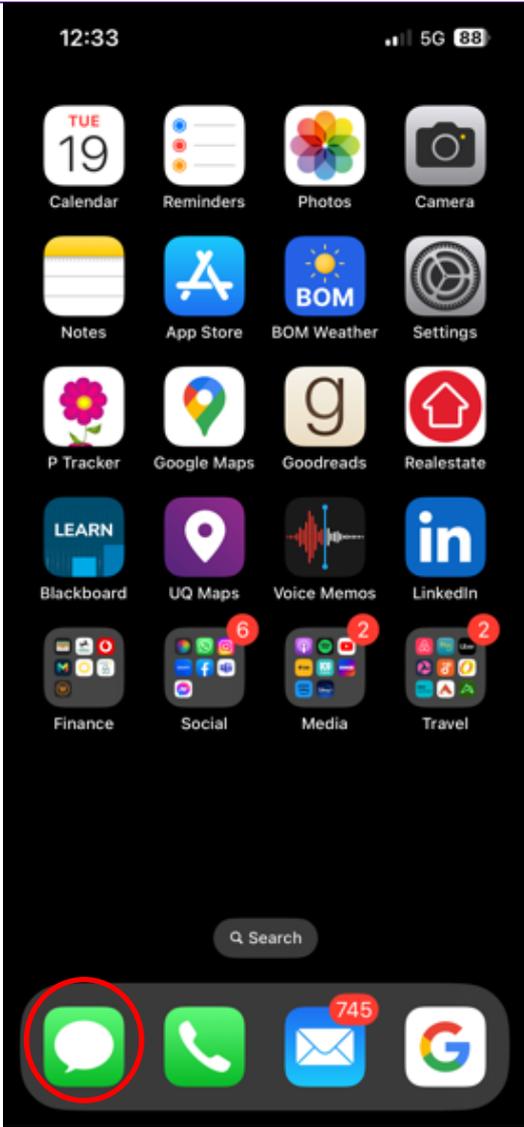
Read Yesterday

I'm good thank you.

hello

Tap  to send your message.

Use voice to text



The image shows a screenshot of an iPhone home screen. The status bar at the top displays the time as 12:33, 5G signal strength, and a battery level of 88%. The home screen is populated with various app icons arranged in a grid. The dock at the bottom contains four icons: Messages (circled in red), Phone, Mail (with a red notification badge showing '745'), and Google. The text 'Tap' is positioned to the right of a green Messages app icon, which is also circled in red.

Tap 



12:41 5G 86

Me! >

Hello

Hello

How are you?

How are you?

I'm good thank you.

I'm good thank you.

That's great!

That's great!
Read 12:40

Message

Tap the message field.



12:41 5G 86

Me! >

Hello

Hello

How are you?

How are you?

I'm good thank you.

I'm good thank you.

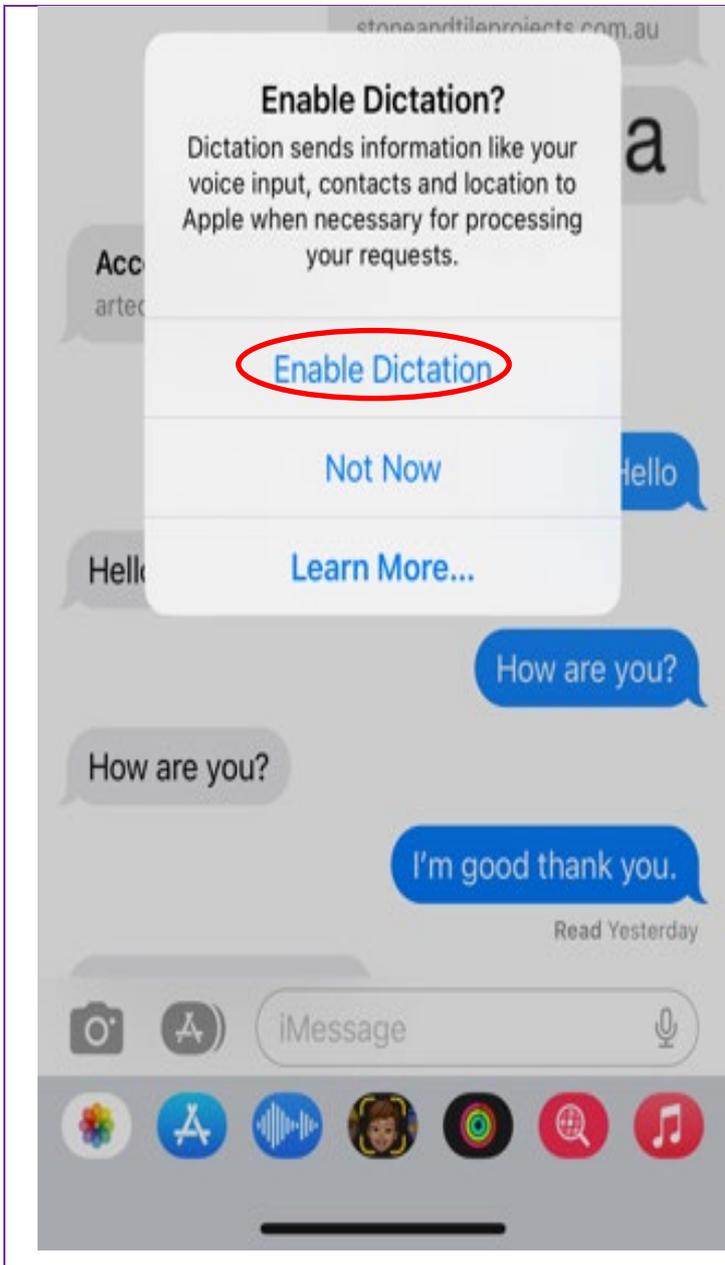
That's great!

Read 12:40

That's great!

Message

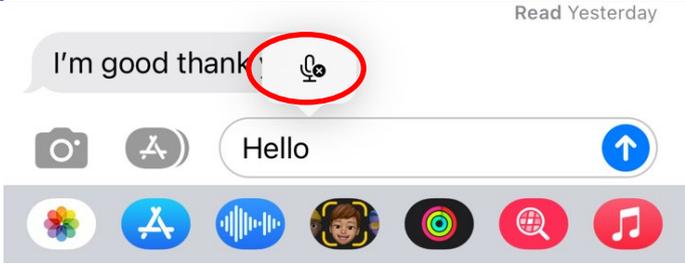
Tap the microphone icon.



Tap enable dictation.



Say your message.

	<p>Tap the microphone to stop recording.</p>
	<p>Check your message.</p>



12:41 5G 86

Me! >

Hello

Hello

How are you?

How are you?

I'm good thank you.

I'm good thank you.

That's great!

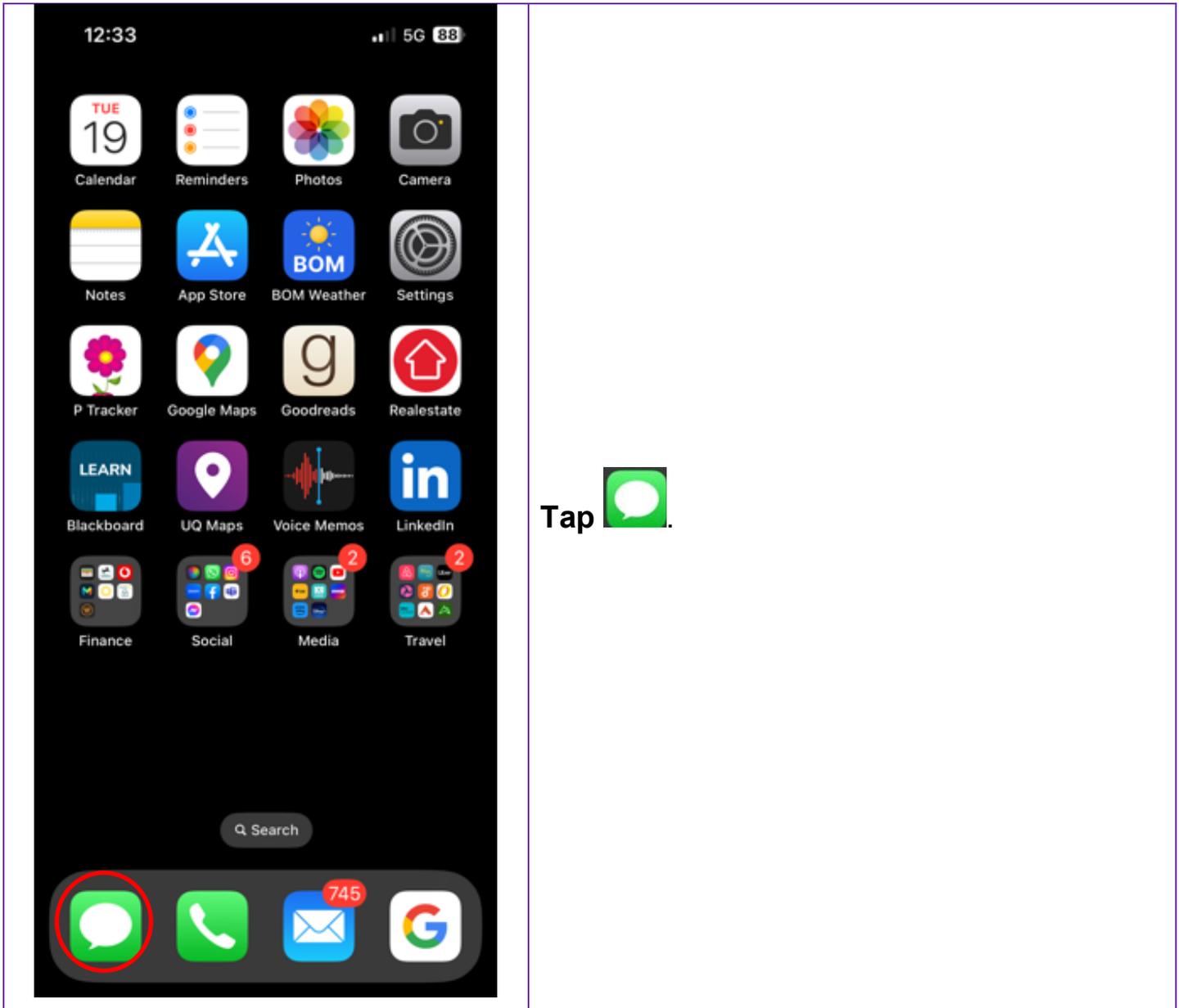
Read 12:40

That's great!

Hello!

Tap  to send your message.

Pin favourite contacts



12:33 5G 88

Calendar Reminders Photos Camera

Notes App Store BOM Weather Settings

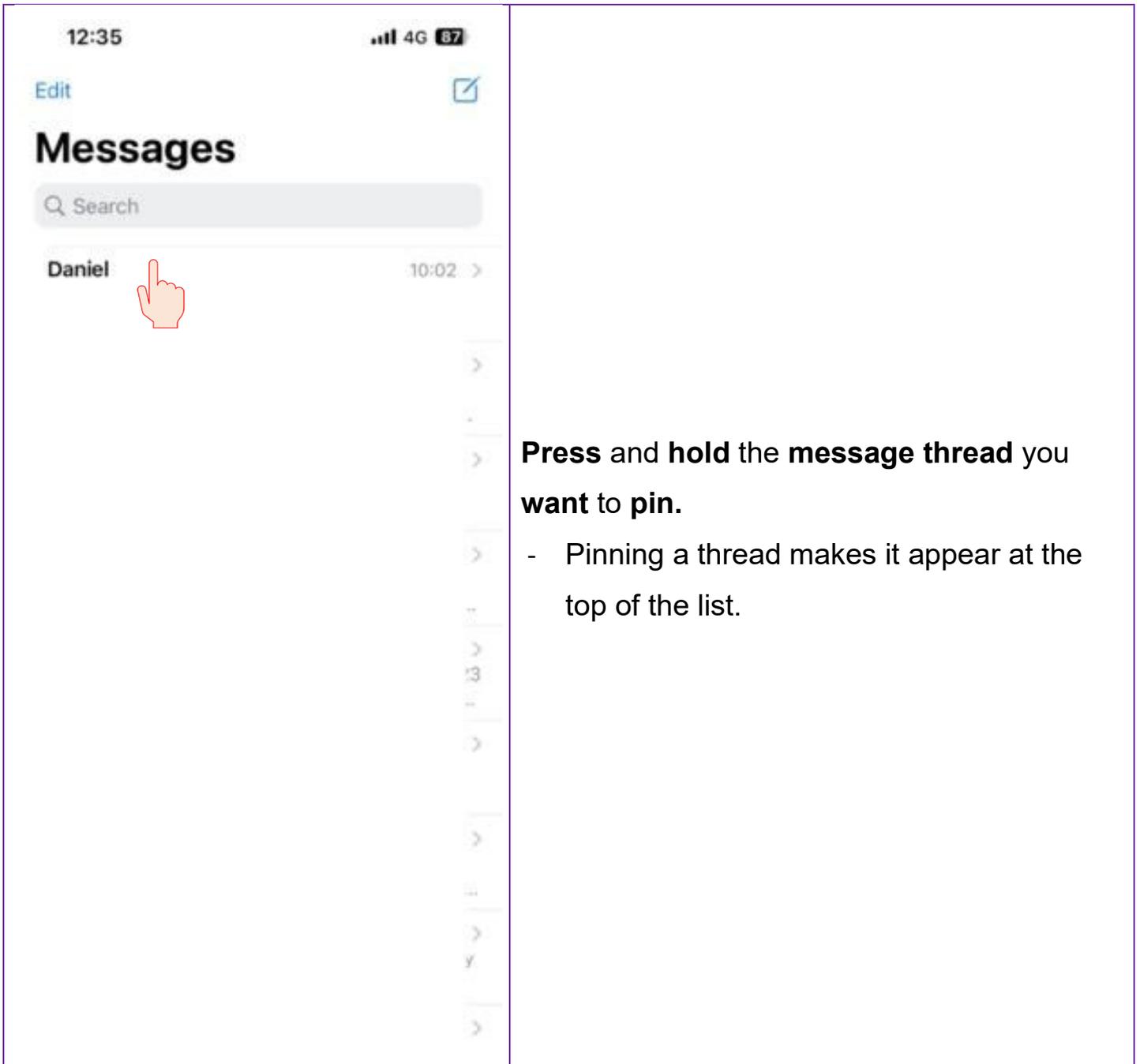
P Tracker Google Maps Goodreads Realestate

Blackboard UQ Maps Voice Memos LinkedIn

Finance Social Media Travel

Search

Tap 



12:35 4G 87

Edit

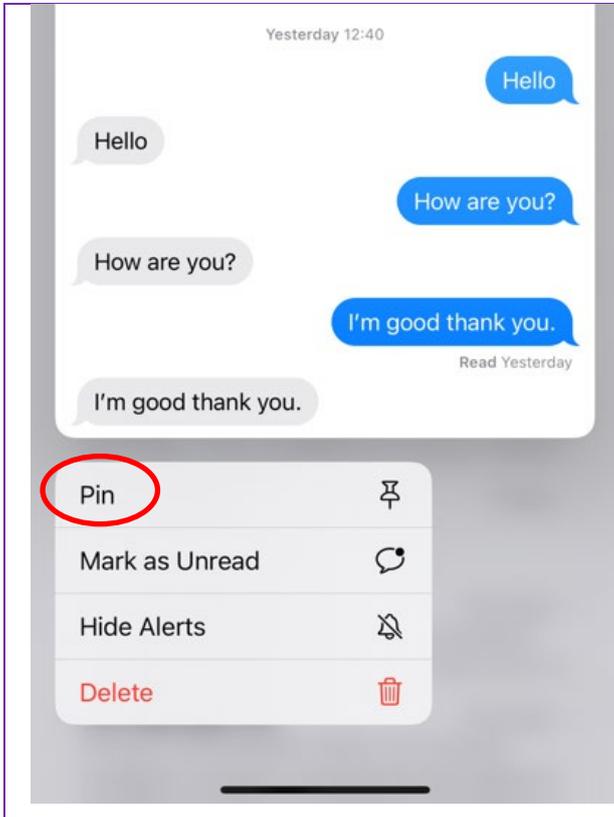
Messages

Search

Daniel 10:02 >

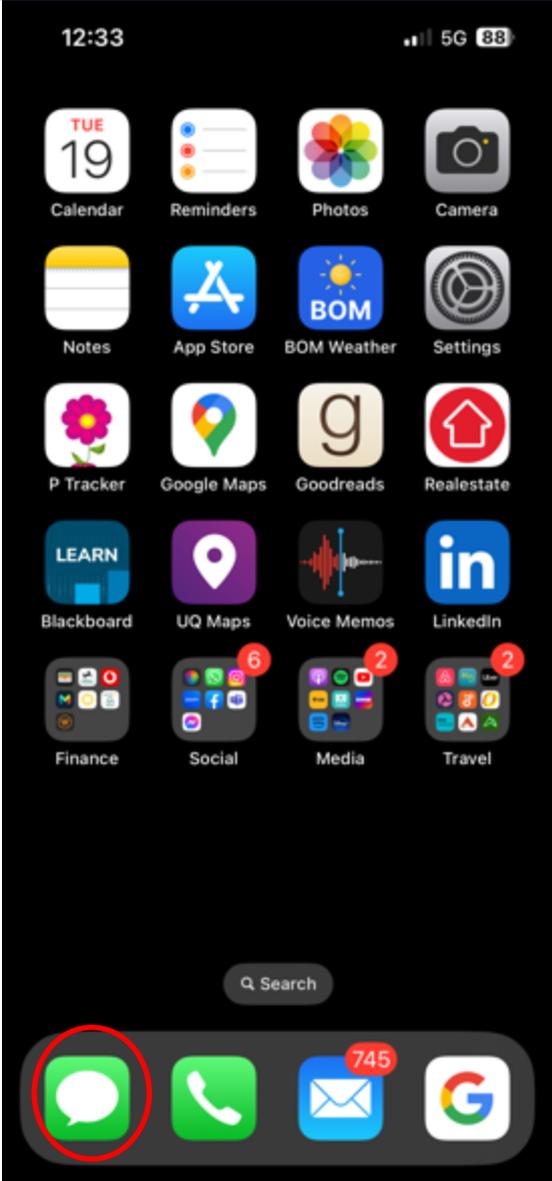
Press and hold the message thread you want to pin.

- Pinning a thread makes it appear at the top of the list.



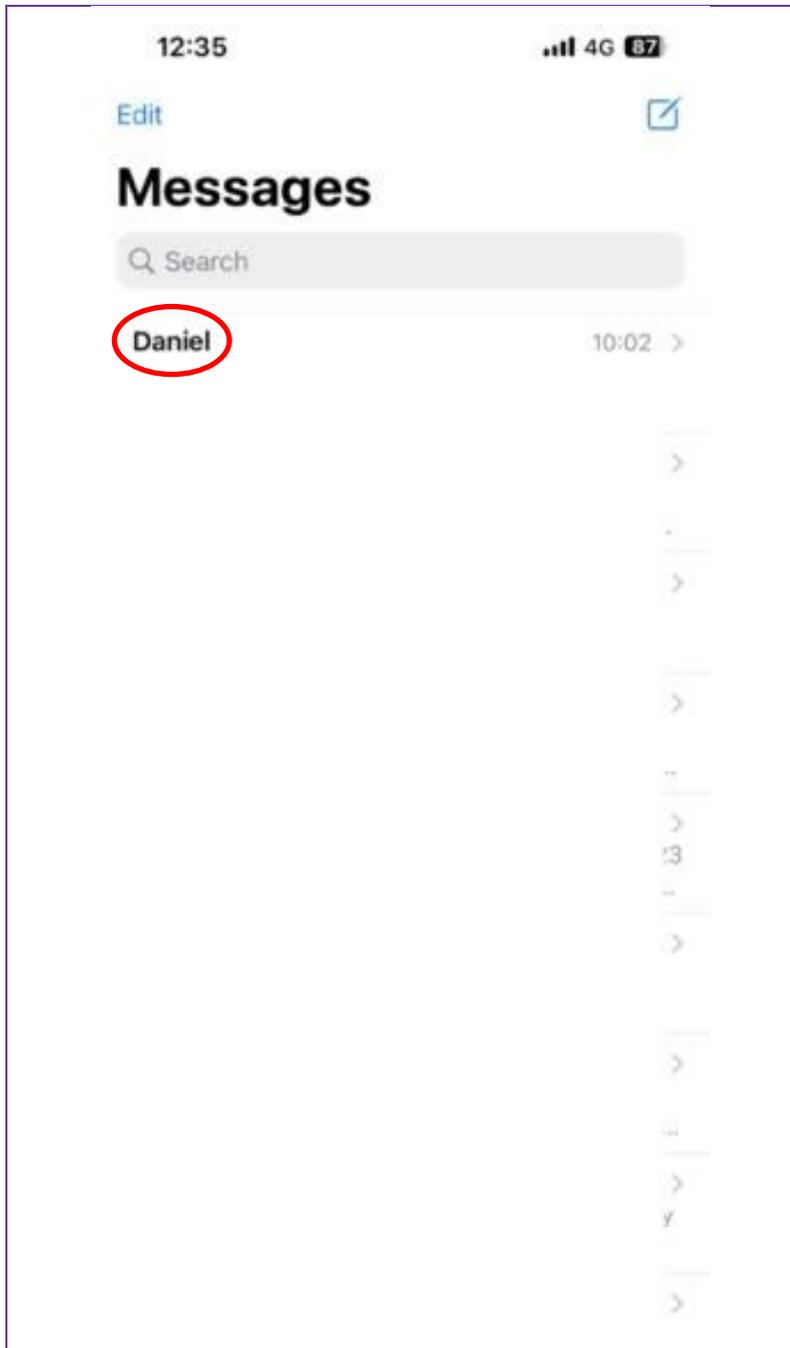
Tap Pin

Enable predictive text



The screenshot shows an iPhone home screen with various app icons. The Messages app icon, a green speech bubble, is circled in red. Other icons include Calendar, Reminders, Photos, Camera, Notes, App Store, BOM Weather, Settings, P Tracker, Google Maps, Goodreads, Realestate, Blackboard, UQ Maps, Voice Memos, LinkedIn, Finance, Social, Media, and Travel. The dock at the bottom contains Messages, Phone, Mail (with a red notification badge showing 745), and Google. The status bar at the top shows the time 12:33, 5G signal, and 88% battery.

Tap .



12:35 4G 87

Edit

Messages

Search

Daniel 10:02 >

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Tap the message you want to reply to.



12:41 5G 86

Me! >

Hello

Hello

How are you?

How are you?

I'm good thank you.

I'm good thank you.

That's great!

Read 12:40

That's great!

Message

1 2 3 4 5 6 7 8 9 0

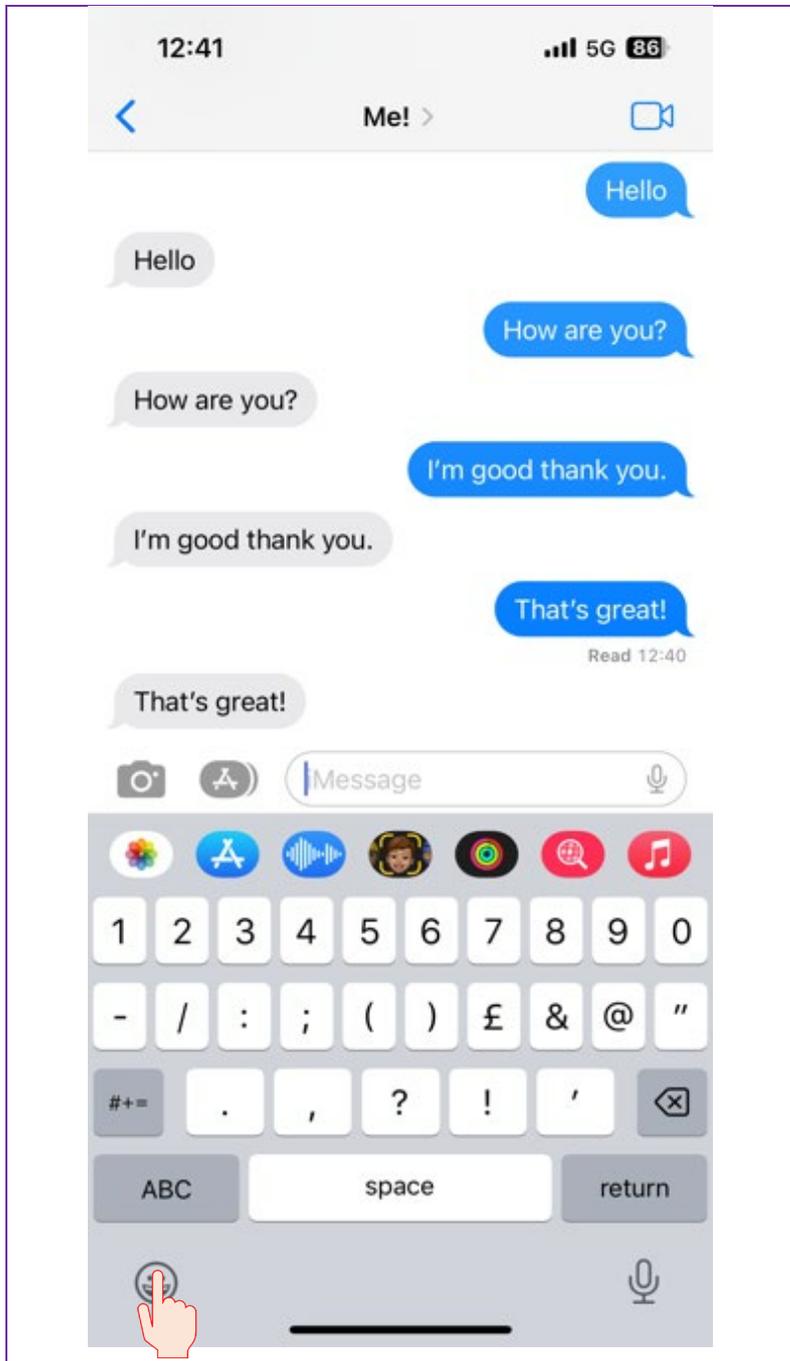
- / : ; () £ & @ "

#+= . , ? ! ' <

ABC space return

😊 🎤

Tap the message field.



12:41 5G 86

Me! >

Hello

Hello

How are you?

How are you?

I'm good thank you.

I'm good thank you.

That's great!

Read 12:40

That's great!

Message

1 2 3 4 5 6 7 8 9 0

- / : ; () £ & @ "

#+= . , ? ! ' ✕

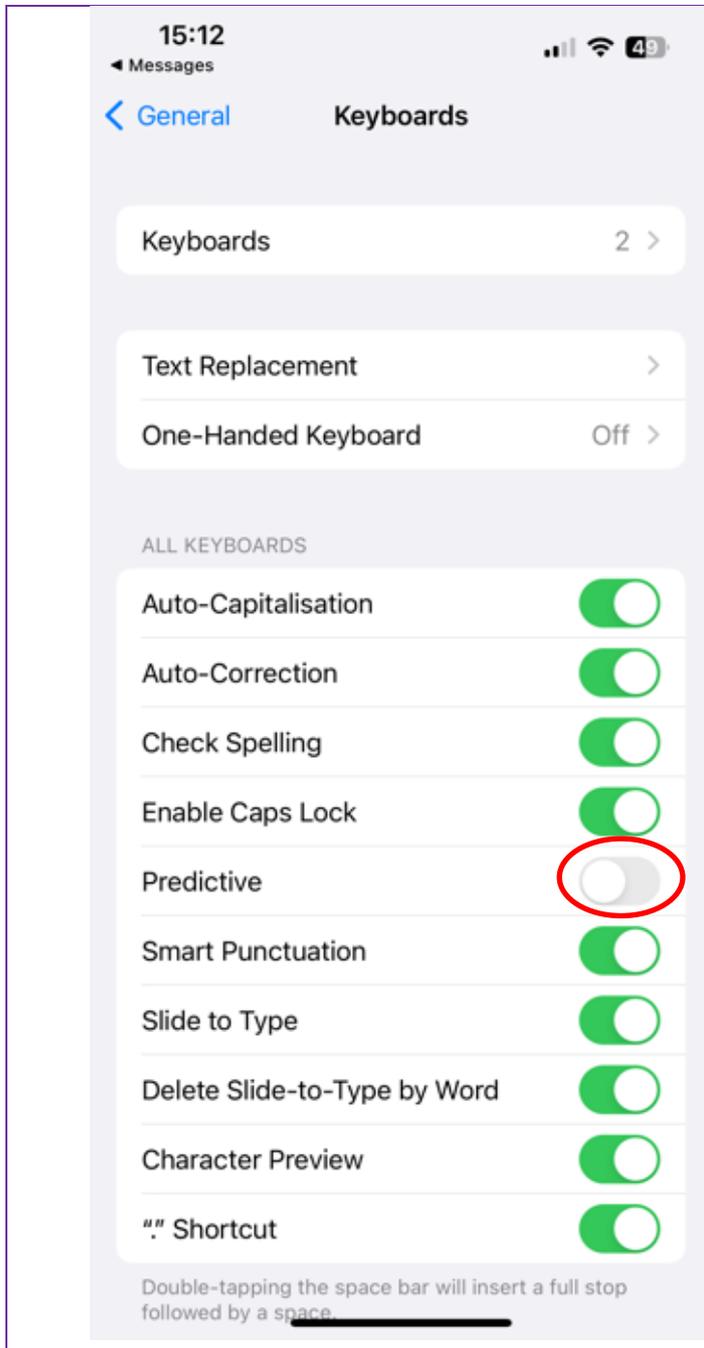
ABC space return

🎤

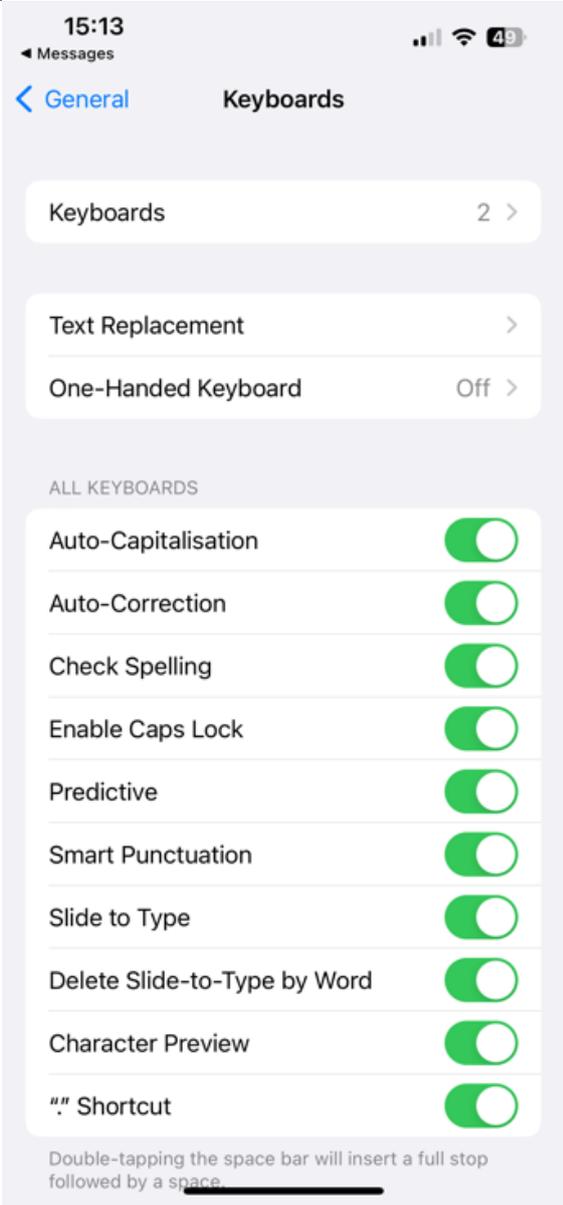
Press and hold the 🎤 at the bottom of the screen.



Tap Keyboard Settings...



Tap the slider for Predictive so it turns green.



15:13
◀ Messages

General Keyboards

Keyboards 2 >

Text Replacement >

One-Handed Keyboard Off >

ALL KEYBOARDS

Auto-Capitalisation

Auto-Correction

Check Spelling

Enable Caps Lock

Predictive

Smart Punctuation

Slide to Type

Delete Slide-to-Type by Word

Character Preview

"" Shortcut

Double-tapping the space bar will insert a full stop followed by a space.

Green means it is on

Glossary

iOS: An operating system created by Apple.

App: A program that does a specific task.

Contact: A phone number you have stored in your phone.

Emoji: An image used to express an emotion.

Message field: A box where you can enter text.

Operating system: A way of managing digital information.

Pin: A favourite conversation thread. Pinning a thread makes it appear at the top of the list.

Predictive text: A feature that lets your phone guess words for you. This can make writing easier.

Text: A written digital message sent from a phone.

Thread: A list of messages sent between people.

Voice to text: A feature that changes your speech into writing. This can make writing easier.