# School of Health and Rehabilitation Sciences

# Confirmation of Candidature Milestone Checklist

***Please attach this checklist to the document you send to the members of your milestone committee.***

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| --- | --- | --- | --- |
| Name |  | Student No. |  |
| Commencement |  | Program | MPhil [ ]  PhD [ ]  |
| Principal Advisor/s |  |
| Associate Advisor/s |  |
| Independent Panel Member |  |
| Chair  |  |
| I have sent my milestone document to the Chair, Independent Panel Member, Supervisory Team and HDR Admin  | Date: |
| I have completed or am scheduled for a formal oral presentation at a School forum or national or international conference | YES [ ]  NO [ ]  |
| Details of the presentation |  |
| I have obtained ethical clearance for my project in at least one faculty. | YES [ ]  NO [ ]  |
| I have completed the Research Integrity Module and passed with a score of at least 80% | YES [ ]  NO [ ]  |
| I have created a [UQRDM](https://rdm.uq.edu.au/) account to store and manage data for the duration of my project and beyond.  | RDM Short Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| I have included all necessary components in my milestone document | YES [ ]  NO [ ]  |
| I have completed a risk assessment for my research project and my supervisor has approved it.  | Risk ID Number |
| I have checked my document in [iThenticate](https://www.elearning.uq.edu.au/content/ithenticate) and forwarded the report to my Chair, Principal Advisor and HDR Admin | YES [ ]  NO [ ]  |

## I have published or submitted for publication the following publications since the beginning of my candidature: (please indicate whether the publication is published/in press/submitted and the date)

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## Please include the following components in this milestone document:

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| --- | --- |
| Component | Page/s |
| 1. Literature review leading to a clear rationale and statement of the aims of the study
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| 1. Research plan
 |  |
| 1. Proposed thesis outline -indicate chapters that will be papers in a thesis by publication
 |  |
| 1. Timetable to completion
 |  |
| 1. Resources required for research project/s (skills and techniques, professional development, costs associated with equipment, etc)
 |  |
| 1. A detailed budget
 |  |
| 1. PPTs and feedback from my oral presentation if available
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| 1. Career aspirations and the support needed (e.g. teaching experience, grant writing skills, clinical experience, etc)
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| 1. A statement about the status of ethical clearance
 |  |

## In the table below, please summarise the progress of your thesis:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Thesis chapter | Study Title | Progress of data collection eg ethics obtained, complete, 50% complete,  | Progress of data analysis eg X interviews analysed | Status |
| ***1*** | ***Introduction*** | ***Not applicable*** | ***Not Applicable*** | ***Draft is 50% complete*** |
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